

FC21SER049 | Support service to the Regional Coordination Center for Rare Diseases within the European Reference Network (ERN) for Rare Metabolic Diseases (MetabERN)

(CIG 89719184F3 - RDO EAPPALTIFVG n. 30011)

CUP J26C19000010006

PERFORMANCE TECHNICAL SPECIFICATIONS

Article 1

Object of the supply

This document governs the assignment of the support service to the Regional Coordination Center for Rare Diseases aimed at the development and implementation of activities within the European Reference Network (ERN) for Rare Metabolic Diseases (MetabERN).

In particular, the contract involves carrying out the activities listed below:

- Elaboration of the five-year strategic plan for the years 2022-2027 through an activity of consultation of the internal bodies of MetabERN and of potential European institutional subjects;
- Organization of a virtual meeting aimed at ascertaining the feasibility of a "Digital Twin" model for patients with metabolic diseases, developed on the basis of pre-existing models, starting from the definition of guidelines aimed at developing a pilot project;
- Organization of a virtual meeting on the issues of education and continuing training within the Coordination Group of the European Reference Network (ERN) by preparing the necessary documentation and drafting a final report.

For the preparation of the plan in question, the organization of a series of interviews with the stakeholders is envisaged in order to start a comparison on the future priorities of the Organization and to guarantee the alignment of these with the activities carried out at European level in health sector.

The management of communication channels aimed at advertising the event is also envisaged, in coordination with the MetabERN secretariat.

The agency will also have to prepare the agenda and manage the communication and advertising channels of the event and identify the implementing members of the event, paying particular attention to the experience and roles covered.

Article 2

Duration of service and options

The service in question must be guaranteed starting from the date of assignment of the same until the presumed deadline of 02.28.2022, except for any subsequent provisions.

Article 3

Description of the service

- 1) Preparation of the five-year strategic plan for the period 2022-2027 through an activity of consultation of the internal bodies of MetabERN and of potential European institutional actors. Specifically, this activity requires the support of the agency for the organization of a series of interviews with stakeholders internal and external to the network in order to start a comparison on the future priorities of MetabERN and ensure alignment with the activities carried out at European level, in the field of public health and digitalization. The agency will need to identify people to interview, prepare and moderate interviews, and develop recommendations. The agency will also need to assist with the coordination of MetabERN to integrate and implement the recommendations in the five-year plan.
- 2) Organization of a virtual meeting (max. 15-20 people) to discuss the feasibility of creating a Digital Twin model for people living with metabolic diseases starting from pre-existing models: specifically, the agency is required to identify public European actors and individuals who have experience and knowledge in this field to screen and identify operating system actors to be evaluated and started in MetabERN, build the agenda for a virtual meeting, prepare the materials for the meeting and organize a digital meeting lasting at least 2h30 to define recommendations for a pilot project.

Organization of a virtual conference (about 50-60 people) to take stock of the activities carried out and the future Agenda of the Working Group focused on the themes of continuing education and training within the Coordination Group of the European Reference Networks (ERNs). The agency will be responsible for organizing the event, building the agenda, identifying prominent representatives of the European institutions and guest list, preparing the documentation for the event and drafting a final report. The agency will also have to manage the communication channels to advertise the event and coordinate with the coordination of MetabERN for the management of invitations and interventions.

Article 4

Quantity and quality control

ASUFC, through its own representatives and with the full collaboration of the Successful Bidder, will be able to carry out checks on the quality of the service provided at any time.

The positive outcome of the checks does not exempt the Supplier from any liability deriving from defects, imperfections and discrepancies in the execution of the service that are not easily recognizable or that in any case did not emerge in the act of the aforementioned checks.

Article 5

Amount of the contract and summary table of options values

The tender amount is net of VAT and / or other taxes and contributions required by law, as well as safety charges due to risks from interference (for which quantification can be seen below) not subject to reduction.

Table no. 1 - Object of the contract and auction prices

	Description	Annual service auction base amount (excluding VAT)
1 Lot	Service of support	€ 40,500.00

Table no. 2 - Summary table of option values

The contractual option - already included in the overall value on which the CIG was calculated - consists of:

so called "Fifth of obligation" (Lgs. D.N. 50/2016, art106 co. 12)	€ 8.100,00
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For the purposes of article 35, co. 4, Legislative Decree no. 50/2016 subsequent amendments, the maximum estimated value of the contract, equals to € 59,292.00, inclusive of all options and safety charges due to interference risks of € 0.00 given the intellectual nature of the service.

CIG	Basic amount auction service (VAT not included)	Total Options (VAT excluded)	TOTAL CIG
89719184F3	€ 40,500.00	€ 8,100.00	€ 48,600.00